



PEOPLE
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PERSONNES
D'ABORD
du CANADA

13th Annual Federal Policy Forum on Inclusion
Demanding Better: How the *Disability Inclusion Action Plan*
could change the lives of people with
an intellectual / developmental disability

Date: Monday, November 28, 2022

Time: 9am-4pm Eastern time

Location: Shaw Centre, 55 Colonel By Drive, Ottawa, Ontario

Room Name: Ottawa Salon (located on Level 2)

If you require **accessibility services or accommodations** for this event, or have **dietary restrictions**, please fill out our [Accessibility & Accommodations Form](#) no later than **November 21, 2022**. If you need support to fill out the form, please call Rachel Mills at 1-855-661-9611 ext. 230



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What to Expect:

When you arrive, please stop at the registration table (located in the Rideau Canal Atrium) and provide your name. A staff member will sign you in and answer any questions you may have. Staff will be wearing nametags to help you identify them.

This event will be offered in English.

Detailed agendas will be printed and available at the event. The day will be structured to include two 20-minute breaks, and a 1-hour lunch break. Coffee and tea will be available when you arrive in the morning. A buffet style lunch will be provided at 11:45am. Coffee, tea, and soft drinks will be available during breaks. Water stations will be available throughout the day.

Large Print Materials

Large print agendas (size 20 font) are available. Please see staff at the registration desk.



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Dietary Restrictions

A buffet style lunch will be provided during the event. If you have dietary restrictions or allergies, please fill out our [Accessibility & Accommodations Form](#) no later than **November 21, 2022**. This will allow us to communicate all dietary needs to the catering company in advance. If you need assistance to locate your meal or suitable options on the buffet on event day, please see staff at the registration desk.

Gender Neutral & Accessible Washrooms

The Shaw Centre offers accessible washrooms and single stall gender neutral washrooms. Washroom locations are shown on [this map](#). Staff at the registration table can also assist with locating the nearest washrooms.

Ramps & Elevators

The Shaw Centre offers a ramp, elevator, and escalator to access the second floor. They are shown on [this map](#).



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Scent & Allergy Alerts

Some of our attendees have serious scent and environmental allergies. Please avoid wearing or bringing scented products to the event. Allergy alert signs will be posted on the event room doors.

CART Captioning

Remote CART captioning will be provided. CART captioning will **not** be displayed on screens at the venue. Please bring an internet capable device with you (laptop, smart phone, tablet). WiFi will be available in the Ottawa Salon.

The StreamText URL to access CART captioning on your device is:

<https://www.streamtext.net/text.aspx?event=InclusionCanada>

This link will also be printed and available at each table.

American Sign Language (ASL)

ASL interpreters will be on-site throughout the event. Priority seating for ASL users can be requested by filling out [Accessibility & Accommodations Form](#).